

**NOTICE OF ANNUAL GENERAL MEETING**

**THE ANNUAL GENERAL MEETING OF U3A CASTLEMAINE INC.  
WILL BE HELD AT THE UNITING CHURCH HALL, LYTTLETON ST, CASTLEMAINE  
ON FRIDAY 1 OCTOBER, 2010 AT 10.00 am**

**AGENDA**

1. Apologies
2. Confirmation of Minutes of previous AGM held on Friday 2 October, 2009
3. President's Report.
4. Treasurer's Report
5. Course Co-ordinator's Report
6. Annual Subscriptions
7. Election of office bearers for 2011
8. Recognition of Out-going Officer Bearers
9. Other business of which due notice has been given to the Secretary prior to close of business Friday, 24 September 2010.

**Proxy Forms are on reverse of this notice and are also available from the Secretary, and the U3A Office. 12 Lyttleton Street, Castlemaine. (5472 2249)**

**They should be returned to the Secretary at PO Box 792 by Friday 24 September 2010.**



**NOMINATION FORM FOR OFFICE**

Nomination forms are to be signed by two members of U3A Castlemaine and have the written consent of the nominee. Completed forms should reach the Secretary 7 days before the date of the Annual General Meeting.

We ..... and .....

Nominate .....

for the position of :

President

Treasurer

Vice President

Newsletter Editor

Secretary

Course Co-ordinator

Committee

I accept the above nomination

..... Date.....

**FORM OF APPOINTMENT OF PROXY**

I.....of.....

Being a member of U3A Castlemaine Incorporated

Hereby appoint.....of.....

Being a member of U3A Castlemaine Inc., as my proxy to vote for me on my behalf at the Annual General Meeting of U3A Castlemaine Inc., to be held on the 1st day of October, 2010 and at any adjournment of that Meeting.

My proxy is authorised to vote in favour of/against the resolution.....

Signed.....

.....day of.....2010