

U3A

# Third Thoughts

Castlemaine Inc (Est. 1988)

Volume 25 No 8

September 2011

Reg. A0017409G

## AT THE AUGUST

### COFFEE MORNING...

Our invited guest speaker, Rita Erlich, received a warm welcome from the ninety plus members and visitors present, who wanted to hear what her 'food journey' has been and her views on the current food scene.

Rita expressed interest in exploring more of our lovely town, and the restaurants that reflect 'local style'. So November is pencilled into her diary for a return visit!

She provided insight into her role as restaurant reviewer for 'The Good Food Guide' and how difficult it is to convey the idea of 'constructive criticism'. However the example she provided of one restaurateur who actually acted on the advice suggested in her review, and then reaped the benefit in his sales figures, gave her a sense that her work really could be of help. Certainly 'The Good Food Guide' has been of enormous help to consumers who want to know what they can expect from a restaurant before making a booking.

As author, food historian and judge of food writing for Food Media Awards, Rita has been influential in raising food standards and in recording new foods and ideas to her readers. As she said, food is her passion and provides a great entry-point into a country or a culture.

The two books she has recently published are '50 Fabulous Chocolate Cakes' and as co-author with Philippe Mouchel 'More than French'.

~ Sally Kaptein ~

Thank you Sally for that snapshot of Rita's past 30 years writing about food, beginning as she did as a journalist. We could see that Rita just loves cooking and researching recipes, needing 3 or 4 trials before she is happy to accept one for publication. Not only that but the stories behind the recipes from different countries. There was the fascinating tale of how Jewish mothers of Galicia, Spain came to perfect their Orange and Almond cake, and of how the Chinese tell "table stories" about how a recipe came into being. She says every good recipe has a story to tell.

~ Barbara Bunton

## COMING EVENTS

**Monday September 5<sup>th</sup> - 10.45 am**

at Castlemaine's Theatre Royal,  
the 8th showing of John Waldie's "Movies of Merit"

**Friday October 7<sup>th</sup> - 10.00 am**

Coffee Morning  
at the Uniting Church Hall  
**AGM AGM AGM AGM AGM AGM**  
Guest Speaker Castlemaine Mayor  
Janet Cropley

**Friday November 4<sup>th</sup> - 10.00 am**

Coffee Morning  
at the Salvation Army Hall  
Kennedy Street (in front of the Rail Station)

~~~~~  
**September 2<sup>nd</sup> Coffee Morning**

**Guest Speaker**

**Diane Thompson**

Curator of Castlemaine's Historic  
Buda Gardens

## U3A Castlemaine's information Web Page: [www.u3acastlemaine.com](http://www.u3acastlemaine.com)

|                        |                                                      |                                     |                                                                                                                                                                                                              |
|------------------------|------------------------------------------------------|-------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| President              | Peter Stephens                                       | 5472 3904                           | <a href="mailto:u3acastlemaine@mmnet.com.au">u3acastlemaine@mmnet.com.au</a>                                                                                                                                 |
| Vice-President         | ****                                                 | ****                                |                                                                                                                                                                                                              |
| Secretary              | Betty Johnson                                        | 5472 3834                           | <a href="mailto:u3acastlemaine@mmnet.com.au">u3acastlemaine@mmnet.com.au</a>                                                                                                                                 |
| Treasurer              | Sue Turner                                           | 5472 1015                           | <a href="mailto:u3acastlemaine@mmnet.com.au">u3acastlemaine@mmnet.com.au</a>                                                                                                                                 |
| Newsletter Editor      | Barbara Bunton                                       | 5472 3186                           | <a href="mailto:u3acastlemaine@mmnet.com.au">u3acastlemaine@mmnet.com.au</a>                                                                                                                                 |
| Course Co-Ordinator    | Win Jodell                                           | 5472 3792                           | <a href="mailto:u3acastlemaine@mmnet.com.au">u3acastlemaine@mmnet.com.au</a>                                                                                                                                 |
| Past President         | Tom Comerford                                        | 5470 6230                           | <a href="mailto:tomchris@mmnet.com.au">tomchris@mmnet.com.au</a>                                                                                                                                             |
| Committee Member       | Val Case                                             | 5472 1656                           | <a href="mailto:valeriacase37@yahoo.co.uk">valeriacase37@yahoo.co.uk</a>                                                                                                                                     |
| Committee Member       | Lyn Hall                                             | 5472 2316                           | <a href="mailto:lynypoodle@gmail.com">lynypoodle@gmail.com</a>                                                                                                                                               |
| Committee Member       | Jo Orgill                                            | 5470 6616                           | <a href="mailto:joanorgill@bigpond.com">joanorgill@bigpond.com</a>                                                                                                                                           |
| Committee Member       | Elizabeth Rider                                      | 5470 5681                           | <a href="mailto:anneliz123@aapt.net.au">anneliz123@aapt.net.au</a>                                                                                                                                           |
| Committee Member       | ****                                                 | *****                               |                                                                                                                                                                                                              |
| Office Manager         | Judy Sime                                            | 5472 3756                           | <a href="mailto:daveju@gmail.com">daveju@gmail.com</a>                                                                                                                                                       |
| Network Representative | Sally Kaptein                                        | 5470 6340                           | <a href="mailto:walmer@castlemaine.net.au">walmer@castlemaine.net.au</a>                                                                                                                                     |
| Membership             | Veronica Hurley                                      | 5472 1383                           | <a href="mailto:vkhurley@bigpond.com">vkhurley@bigpond.com</a>                                                                                                                                               |
| Computer Convenor      | Shane Doyle                                          | 5472 4017                           | <a href="mailto:shanefromcastlemaine@gmail.com">shanefromcastlemaine@gmail.com</a>                                                                                                                           |
| ACMI Representative    | Felicity Say                                         | 5472 1841                           | <a href="mailto:sayvf@castlemaine.net">sayvf@castlemaine.net</a>                                                                                                                                             |
| Cake Roster/Raffle     | Marie Twyford                                        | 5474 2739                           | <a href="mailto:bobtwy@hotmail.com">bobtwy@hotmail.com</a>                                                                                                                                                   |
| Caterer                | Jenni Rutherford                                     | 0402 776 194                        |                                                                                                                                                                                                              |
| Coffee Supplies        | Lyn Hall                                             | 5472 2316                           | <a href="mailto:lynypoodle@gmail.com">lynypoodle@gmail.com</a>                                                                                                                                               |
| Celebrations/Tributes  | Barbara Robinson                                     | 5474 2121                           | <a href="mailto:arob@mmnet.com.au">arob@mmnet.com.au</a>                                                                                                                                                     |
| Property               | Hans Van Gemert                                      | 5472 1082                           |                                                                                                                                                                                                              |
| Trading Table:         | Marie Twyford/<br>Audrey Richardson/<br>Harvey Jacka | 5474 2739<br>5472 3867<br>5470 5079 | <a href="mailto:bobtwy@hotmail.com">bobtwy@hotmail.com</a><br><a href="mailto:keithaud@chewton.vicmail.net">keithaud@chewton.vicmail.net</a><br><a href="mailto:sharval@dodo.com.au">sharval@dodo.com.au</a> |
| Webmaster              | Bruce Carruthers                                     | 5472 3900                           | <a href="mailto:bruce@keepingitsimple.com.au">bruce@keepingitsimple.com.au</a>                                                                                                                               |
| Office                 | P.O. Box 792                                         | 5472 2249                           | <a href="mailto:u3acastlemaine@mmnet.com.au">u3acastlemaine@mmnet.com.au</a>                                                                                                                                 |
| Octopus                | Castlemaine                                          | 5472 1147                           | <a href="mailto:octopus@mmnet.com">octopus@mmnet.com</a>                                                                                                                                                     |

### U3A OFFICE DETAILS

The Office is at the Uniting Church Complex,  
Lyttleton Street, Castlemaine

Office Hours are:

Mondays, 1.30 pm – 3.30 pm

Tuesdays, 1.30 pm – 3.30 pm

Wednesdays, 10 am – 12 noon

Phone: 5472 2249

Web Page: [www.u3acastlemaine.com](http://www.u3acastlemaine.com)

### Current 2011 Subscription Fee

**\$40.00** + \$10.00 for mailing of newsletter if required.

Members joining after June 30 pay 50% of the  
subscription fee.

**PLEASE INFORM THE OFFICE  
OF ANY CHANGE IN YOUR  
CONTACT DETAILS**

### Friday Coffee Morning Roster

2<sup>nd</sup> September: Family History, Bridge

7<sup>th</sup> October: AGM German, Latin

Coffee Mornings are held on the first  
Friday in the month at 10.00 am  
in the Uniting Church Hall

### Committee Meetings

are held on the third  
Tuesday in the month at 1.00 pm  
in the Kindergarten Room,  
at the Uniting Church Complex.

## From the President

The jonquils, daffodils and early blossoming trees tell us that the season is changing. Castlemaine's U3A is also preparing for change. Notice of our October AGM is in this newsletter and the important business of the AGM is to elect a Committee. There are several vacancies and of course every position is up for grabs as all Committee members are elected annually. Win Jodell our Course Co-ordinator and Sue Turner our Treasurer have both spoken about their roles and how the Committee has lightened their load, by appointing assistants. If you have an interest in the existing roles or the newly created assistant roles, please contact Win or Sue for a chat. Elizabeth Rider has also indicated that she wishes to step down from the Vice-President's role to spend more time on her writing. Elizabeth is overseas at the moment so if you have any interest in her role which is mainly concerned with Governance (that is developing and reviewing policies, position descriptions, forms and manuals) please speak with me. An alternative is to volunteer to fill one of the existing Committee vacancies – we will find you some interesting jobs.

The change of season is also a time when we turn our mind to classes for next year. Our 2012 Prospectus will be issued in December and to help the new Course Co-ordinator to hit the ground running the Committee issued a course suggestion form at the August Coffee Morning. It is also in this newsletter. We are keen to run more short courses next year as these seem to fit in better with people's busy lives. When I look at gaps in our current offerings I think of science and maths. Personally I hope someone volunteers to facilitate poetry readings – this group ran for many years and needs to be taken up again. I know the Castlemaine Library would help us establish a book club by providing books and possibly a venue – all it takes is a group convenor to liaise with the Library. Two classes many other U3As offer that are not in our Prospectus and which, at least to me, seem easy to run are Chess and Scrabble. Any takers? If any of these interest you or if you have something completely different in mind don't just think about it – fill out the form and bring it along to our next coffee morning or drop in at the office.

~ Peter Stephens

~ oOo ~

### *Say Hello and Welcome to New Members*

**Christine Brook - Susan Flanagan - Elwyne Hogan - Frank Lewis**

**Robyn Lewis - Gavin McCarthy - Lynda Prest - Helen Wheeler**

# “ICE”

(In **C**ase of **E**mergency)

Recently there was an instance of a member becoming ill at a U3A event, necessitating immediate assistance. So this is a timely reminder to our U3A members to please wear name tags at all U3A events and that emergency contact numbers are stuck to the back of that name tag (or inside as the case may be). If you do not have your name tag yet or do not have the little sticker (facsimile below) please see Secretary Betty, or Judy in the office and one will be issued to you immediately.

ICE: .....

Phone .....

Doctor: .....

Phone .....

Your “ICE” number should also be in your mobile phone if you have one.

Ambulance attendants, Police and Fire Department personnel always check for your **ICE** number on mobile phones if needed. Put the letters **ICE** in as first name, then contact name and emergency number. If you don't have the space, just put **ICE** plus number. That will do.

Double check after you have put the number in to see that ICE comes up under “I”

This is especially important for those who live alone or when out and about.

## August Committee Meeting

The Committee has decided not to publish minutes on our website any more as it is open to people other than members. Each month, time and space allowing, there will be a summary in this Newsletter. Approved minutes and financial statements are always available from the Secretary and the Treasurer respectively.

The Mayor Janet Cropley, has confirmed her attendance at the October AGM and it was decided not to take questions from the floor but rather to ask questions relating directly to U3A.

Attendance at the U3A Network Conference in September was discussed.

The Governance working group presented the revised position descriptions for approval.

Entertainment for the October AGM and Christmas meetings were discussed but these will remain under wraps until an official announcement is made.

Life Memberships were also considered and there will be an announcement at the October AGM.

**Deadline for the October Newsletter is 3 pm Monday 26<sup>th</sup> September**

## **ANNUAL GENERAL MEETING**

**Friday 7<sup>th</sup> October, 2011**

**at 10.00 am in the Uniting Church Hall**

**Lyttleton Street, Castlemaine**

Guest Speaker Mayor of Castlemaine Janet Cropley

Reports by the President, Course Co-ordinator and Treasurer

Election of new Committee for the ensuing year followed by the usual refreshments.

'Proxy' voting forms and 'Nomination for Office' forms will be available from the Secretary or from the Office.

**At the Annual General Meeting we will be looking for willing help in the areas of Treasurer, Course Co-ordinator, Vice-President and at least two new Committee members.**

**Help is always at hand to ease you into any position you offer and you will be welcomed with open arms. It is rewarding, satisfying, not at all time consuming and fresh ideas are always welcome. It's your U3A and you are what keeps this U3A ticking along so very nicely.**

~ ~ ~ ~ ~

*Are you an active member, the kind who would be missed?*

*Or are you just contented with your name upon the list?*

*Do you attend the meetings and mingle with the flock?*

*Or do you stay away, yet criticize and knock?*

*Do you take an active part to help the work along?*

*Or ever work on Committees to see there is no trick?*

*Do you leave the work to just a few*

*Then talk about "the clique"?*

*Come to the meetings often and help with hand and heart.*

*Don't just be a member – take an active part!*

*Think it over member, you have a club that's strong.*

*Are you an active member? Or do you ..... just belong?*

~ oOo ~

## **Office Doorbell**

We have now installed a doorbell on the outside door to the U3A office. This is because CADARG requires the outside door to be locked at all times for health and safety reasons. Even if we don't lock it, CADARG will. The consequence is that members must ring the doorbell when attending classes in the office, or to visit during office hours. This may be inconvenient but while we continue to use the Uniting Church Parish Centre we have no choice.

*Judy Sime – U3A Office Manager*

## Support for Fellow U3A Members

Our Castlemaine U3A Volunteer Support Group can assist their fellow members in times of need, particularly if they are living alone and are unable to call on family members for immediate help. They can assist if you have had minor surgery and are temporarily unable to drive, and/or need to have company for an evening, someone to help prepare a meal or just need someone to talk to.

The U3A volunteers **do not** provide HAAC (Home and Community Care) programs, and **do not** help with showers or give medications. Nor are they to be used as an every-day free taxi service.

We have provided phone numbers and the general areas where these volunteers live. It is up to the person requesting assistance to contact a volunteer best suited to their own location.

If the first number on the list is not answering or is unable to assist at that particular time, please go to any of the following numbers. We are here to help.

|                                                      |                                                  |
|------------------------------------------------------|--------------------------------------------------|
| <b>Val Case – Castlemaine – 5472 1656</b>            | <b>Janet Fitzwater – Castlemaine – 5472 3412</b> |
| <b>Eva Haarbarger – Castlemaine – 5472 3391</b>      | <b>Dot Henshall – Castlemaine – 5472 5108</b>    |
| <b>Carole Ingersoll – Harcourt – 5474 2372</b>       | <b>Harvey Jacka – Castlemaine – 5470 5079</b>    |
| <b>Sally Kaptein – Castlemaine – 5470 6340</b>       | <b>Beryl Leavesley – Chewton – 5472 3182</b>     |
| <b>John Leavesley – Chewton – 5472 3182</b>          | <b>Susan Mayfair – Castlemaine – 5470 5872</b>   |
| <b>Peggy Munro – Castlemaine – 5472 2086</b>         | <b>Grace McCaughey – Castlemaine – 5472 1128</b> |
| <b>Mike Smith – Castlemaine – 5470 6638</b>          | <b>Marion Taubman – Castlemaine – 5470 5079</b>  |
| <b>Elizabeth Rider – Campbells Creek – 5470 5681</b> |                                                  |

~ ~ ~ ~ ~

## U3A Partnership with Theatre Royal announces:

Giacomo Puccini's

### *Tosca*

**Saturday September 3 at 11.30am and Sunday September 4 at 1pm**

Karita Mattila lives for art and love as the passionate title character of Puccini's opera. Luc Bondy's production co-stars Marcelo Álvarez as the painter and revolutionary Cavaradossi and George Gagnidze as the corrupt villain Scarpia.

**Featuring:** Karita Mattila, Marcelo Álvarez, George Gagnidze

**Running time:** 3 hours 25 minutes including 2 intermissions

**\$24 or \$22.50 U3A members**

~ oOo ~

**Important notice from the Committee:** When you have borrowed any of our U3A Office Equipment would you please return them PROMPTLY to the office so that classes can continue without stress or lack of equipment. Thank you for that consideration.

~ oOo ~

So. Did you guess who the young dad was, pictured in the August Third Thoughts?

If you think you know him now as a prominent Castlemaine U3A member come and see me at the September Coffee Morning to collect your prize. ~ BarB

## NOTICE BOARD

***There are several lists in the U3A Office for you to add your names as an expression of interest in upcoming courses and events.***

***They are:***

**Living Cell - The spice of life with Christobel Comerford**

**Before Castlemaine – How our land was formed with Julian Hollis**

**Electromagnetic Pollution Issues with Janobai Smith**

**Hypothetical – Australia on the Dole 2041 with Michael McNeill**

**Movies of Merit waiting list – with John Waldie**

**Free Bus to Bendigo Race Track during Seniors Week**

***Call in to the office during designated hours, phone 5472 2249 or email [u3acastlemaine@gmail.com](mailto:u3acastlemaine@gmail.com) to make sure your place is assured.***

~ oOo ~

### **Telemarketing scam: your computer has a virus!**

Please be aware of the following as several of our members have been caught recently. Don't let a scammer scare you into believing your computer is infected with a virus or is sending them error messages. Even if the caller claims to be a representative from Microsoft or another genuine service provider, you should be very wary of anyone who calls you out of the blue and tries to trick you into letting them gain remote access to your computer.

Generally the caller will claim they suspect your computer is infected and that they need remote access to check. If you allow them access, they will then pretend to run a scan and report that your computer is infected. The caller will then try to convince you to purchase anti-virus software straight away to remove the infection. The fee may be a one-off payment or an ongoing subscription.

There are many potential dangers. As well as losing money to the scammer by paying for a service that provides you no benefits, your personal and banking details are also at risk. If you give a scammer remote access to your computer, they can cause all sorts of mischief – including infecting your computer and acquiring your personal information. **If you receive a call like this, just hang up.**

- If you receive a phone call out of the blue from someone about your computer system's security status, hang up.
- NEVER give a stranger remote access to your computer.
- Do not give out your personal, credit card or online account details over the phone unless you made the call and the phone number came from a trusted source.
- Make sure your computer is protected with anti-virus and anti-spyware software, and a good firewall - but only purchase the software from a source that you know and trust.

If you think you have provided your account details to a scammer, contact your bank or financial institution immediately. For more information visit [www.scamwatch.gov.au](http://www.scamwatch.gov.au)

# NOTICE BOARD

**Do you have any early photos, newspaper articles, books, certificates, or any *other* memorabilia suitable for inclusion in our book on the history of Castlemaine U3A's early days? The book is steadily progressing under the guidance of Betty Henchman and her crew of willing helpers, and they would like to gather as much as possible. If you have anything that relates to our early days these ladies will be glad to collect it from you for inclusion.**

~ oOo ~

Thank you everyone for your photos this month. Just a request please. Could you send them as an *attachment*, and would you remember to give me the *names of the people* featured in them. Thanks so much, that would be a help. ~ BarB

~ oOo ~

**There is a brand spanking new photo copier now installed in the office. Training will be available from the Office Manager Judy, or/and Sue Turner. Tutors will each be given a pin number to use the copier and in time this newsletter will also be given a trial run from the office, with the help of those volunteers who have offered their services in the past.**

~~~~~



Tutor's enjoying Breakfast and chat

Saturday, August 13<sup>th</sup> 2011

In the Garden Room at Buda, Castlemaine

## ABORIGINAL HISTORY – OUR SHARED HISTORY

**6<sup>th</sup> and 20<sup>th</sup> September**

FELICITY SAY 5472 1841

For the next two sessions we'll continue to focus on the history of the Indjibandi people of the Fortescue River in Northern Western Australia, concluding with their current struggle with Andrew Forrest and the Fortescue Metals Group over mining of their country.

## AUSTRALIAN HISTORY

GEOFF WALKER 5470 6652

During August and September we are looking at the development of some of the travel and transport facilities in the 19th century. At the first session Arthur presented a fascinating insight into the growth of the Cobb & Co Coach business. Thank you Arthur! At the second session Geoff gave us an account of the construction on the railway network.

The series will continue in September. At the first session, **Monday 12th September**, Chris Morris will give us the story of the clippers -- the sailing craft that brought so many of the migrants who travelled to Australia in the 19th century to search for gold. This study will be held at the home of Geoff and Beth Walker. At the second session, **Monday 26th September**, Graeme Quinn will present the story of the river boats which were very much involved in the transport industry on the Murray and Darling Rivers, bringing cargo to Echuca. This study will be held at the home of Graeme and Jane Quinn. Each gathering will meet at **2.00pm**. Yes, you will be welcome. Ring Graeme or Geoff for directions to each of these homes if they are new to you.

## DABBLING IN HISTORY

PETER STEPHENS 5472 3904

Our September topic will be one we can all relate to – no research required – as we will be remembering Australia in the 1950s. Does it seem like a different country now? Come along and have your two pennies' worth.

## FRIDAY MORNING GARDEN GROUP

SHIRLEY CURNOW 5472 1729

At our meeting in August, because we thought it might be a little damp, we sat in Shirley's cosy lounge and watched a couple of DVDs. One was a documentary on the Chelsea Garden show in England, and the second was an ABC programme on how to develop a vegetable garden, as explained by Peter Cundall. This was a most interesting and informative session with many good ideas coming up for discussion.

Our activity for September will be a visit to Maldon with the opportunity to see several home gardens. This outing will be on **Friday 16th September**, and we shall meet in the UCA car-park, Lyttleton Street, **at 10.00am** to organise transport. You will be most welcome to join us.

## GARDENING IN CASTLEMAINE

HARVEY JACKA 5470 5079

Winter has slipped away and a fairly mild one it was too. But we hid away from it last month and looked at a lovely video of Lambley Nursery in Spring. It inspired us enough that we are planning a visit this month to see the real thing. But before that we will visit some members' gardens starting with Kay Middleton's garden. We will meet there at **2 o'clock on 6<sup>th</sup> September**. Ring Kay or Harvey for directions to Kay's home.

## ISSUES OF CONCERN

CAROL DORMAN 5472 4429

Among other things this month we have followed the US deadlock over increasing their debt ceiling. The current attitudes of political opponents was summarised by former Republican senator & now co-chair of the US deficit-reduction commission, Alan Simpson, "... instead of having a caucus where you sit down and say, 'What are you going to do for your country?', you sit figuring out how to screw the other side." Surely, in the national interest it is time for a change in attitudes here and in the US. The US debt ceiling of \$US 14.3 trillion has been raised by another \$US 2.4 trillion in return for spending cuts of the same magnitude, but the elephant in the room is \$US 115 trillion of unfunded government liabilities.

The negative effect of the debt crises in the northern hemisphere on Australian shares we attributed to overseas share owners liquidating their assets without regard for the generally good prospects for Australian based enterprises.

Keeping on the financial aspect, Mt Alexander rates were compared with those in Melbourne. There are vast differences in the amounts, areas and populations concerned and this is a matter we intend to investigate further.

We are in agreement that the Council proposals to proceed to a planning stage for a swimming pool at the Western Oval site in the face of vocal public opposition is ill-judged. The area is a flood plain and an 1863 survey shows the diversion of Forest Creek from the area adjacent to the south side of the market building where an aquifer is still tapped in the summer to provide water for gardens.

~ Frank Pederick

## PHOTOGRAPHY

TREVOR WHEELER 5476 2286

The Photography group went to Maldon for their August excursion. Firstly going to the cemetery, we found lots of different things of interest. This is a Chinese Burning Tower which was used in the ritualised burning of spiritual tributes. These paper and cardboard reproductions of money, clothing and possessions, for example, were to accompany the deceased to the after life. Burning these items passes them to the spirit realm. Next we went to Mount Moorul, better known as Rock of Ages due to its prominence from the cemetery at its foot. It has also been associated with Aboriginal ceremonies and is considered by some as a sacred site.

~ Lyn Hall



## MOVIES OF MERIT

JOHN WALDIE 0400 858 581

It's been an exciting start to this course, with enrolments up to 34 people, but we typically have around 24 at any one screening, mainly due to conflicts with other courses.

David has expressed great pleasure at the way things are going, and we are hopeful of continuing the courses throughout January. The last screening for this year will be on December 5<sup>th</sup>.

Films shown so far at this course have been (with their respective approval ratings in brackets) **Brief Encounter** (81.1%), **The Bicycle Thief** (81.3%), **Shower** (81.6%), **Welcome** (78.7%) and **The Dinner Game** (71.5%). [john\\_waldie@hotmail.com](mailto:john_waldie@hotmail.com) Note the dash between my two names.

## MUSIC APPRECIATION – 3/8/11

BRUCE BAUD 5472 4574

This morning three composers were included in the program, beginning with Mendelssohn (1809 -1847) followed by J S Bach (1685 - 1750), and concluded with W A Mozart (1756-1791). The first work was Mendelssohn's Symphony No 5 in D Minor, Opus 107, known as the Reformation Symphony. This work was completed in 1830 but not heard until November 1832. The Symphony was undertaken with the idea of contributing to the three hundredth anniversary of the Confession of Augsburg that in 1530 established Lutheran Protestantism. This four movement symphony's first movement closes with the so-called 'Dresden Amen', which no one in the group detected. The conclusion of the symphony incorporates a Lutheran Chorale bringing it to a quiet ending. Mendelssohn was considered a child prodigy, born in Hamburg, son of the wealthy banker Abraham Mendelssohn. The family moved to Berlin after the French occupation of Hamburg where his musical education began with Carl Zelter, for whom the boy seemed a second Mozart. His Violin Concerto No 1 in C Minor Opus 11 was our next work. Conceived in 1838 it took six years to complete and was not premiered until 1845. The Concerto consists of three movements in a standard fast-slow-fast structure and each movement follows a traditional form. The Work was innovative and included novel features for its time. Distinctive aspects include the immediate entrance of the violin at the beginning, and the movements linked with no pause between them. The Concerto was well received at its premiere and became one of the greatest violin concertos of all time.

After coffee break we had J S Bach's 'Well Tempered Clavier' Book 1 - 1722, Book 2 - 1744, which have long been used as teaching pieces for budding pianists. Bruce ended the programme with Mozart's Piano Quartet No 1 in G Minor K 478. A delightful work, and as Bruce commented, it's a shame he only wrote two piano quartets.

~ Brian Willis

## OPERA – AN OCCASIONAL EVENING SERIES

VIC SAY 5472 1841

**Sept 2nd 7pm** - Moussorgsky's Boris Godunov

**October 7th 7pm** - Beethoven's Fidelio

**Nov 2nd 7pm** - Don Giovanni

## REQUIEM AND THEN...?

VIC SAY 5472 1841

Gille: **Sept 2** we listened to one version of this work in July and three of the four of us really enjoyed it and we all wanted to hear the other version . . . . so we will in Sept - a work new to the group.

Sant-Saens: **Sept 16**

(then a three week break - another 5 Fridays' month)

Krzysztoof Penderecki - **Oct 7**

a twenty/twenty first century (hyper modern?) work new to the group - comes with a !!!! and a :-))

## SIGNPOSTS IN ENGLISH: HISTORY OF ENGLISH LANGUAGE

DIANA COLLIER 5443 0137

**Please note:** There has been a change of meeting times and place, so that now **we will meet every 1<sup>st</sup> and 2<sup>nd</sup> Thursday of the month.** That is **1<sup>st</sup> September and 8<sup>th</sup> September at a private home (to be announced.)**

The next sessions will continue with the transitions from Middle English and Shakespeare's English (Shakespeare – a catalyst in his own right) to the standardization of English by “accepted” grammar/structure and, with help of dictionaries for new words, meanings and customary pronunciation, towards modern and present day English. Comparison with other Indo-European language families will be included. A DVD on Language changes – Indo European, will be shown on **1<sup>st</sup> September**. A longer DVD (Melvyn Bragg's English Language Spreads to America) will be shown on **8<sup>th</sup> September**.

## SOLO GROUP

BETTY HENCHMAN 5472 2139

Our next get-together will be at the home of Penny Garnett

on **Saturday 17<sup>th</sup> September at 1.00 pm.**

Please ring Betty Henchman for directions to Penny's home.

## WAGNER'S RING CYCLE – A SHORT COURSE OVER THREE YEARS

VIC SAY 5472 1841

We expect a September session will be scheduled once Peter and Barry settle in to their new house. We will also then provide details of sessions through to the end of this year.

## NOTES

ANNUAL GENERAL MEETING OF U3A CASTLE MAINE INC

THE UNITING CHURCH HALL, LYTTLETON ST,

CASTLEMAINE

FRIDAY 7 OCTOBER, 2011 AT 10.00am

AGENDA

1. Apologies
2. Confirmation of Minutes of previous AGM held on Friday 1 October 2010
3. President's Report
4. Financial Report and Auditor's Report
5. Course-co-ordinator' s Report
6. Annual subscriptions
7. Appointment of Auditor
8. Election of Office bearers for 2012
9. Recognition of out-going Office Bearers
10. Other business

NOTICE OF ANNUAL GENERAL MEETING

**THE ANNUAL GENERAL MEETING OF U3A CASTLEMAINE INC. WILL BE HELD AT THE UNITING CHURCH HALL, LYTTLETON ST, CASTLEMAINE ON FRIDAY 7 OCTOBER, 2011 AT 10.00 am**

AGENDA

1. Apologies
2. Confirmation of Minutes of previous AGM held on Friday 1 October, 2010
3. President's Report.
4. Treasurer's Report
5. Course Co-ordinator's Report
6. Annual Subscriptions
7. Election of office bearers for 2012
8. Recognition of Out-going Officer Bearers
9. Other business of which due notice has been given to the Secretary prior to close of business Friday, 30 September 2011

**Proxy Forms are on reverse of this notice and are also available from the Secretary, and the U3A Office, 12 Lyttleton Street, Castlemaine. (5472 2249)  
They should be returned to the Secretary at PO Box 792 by Friday 30 September 2011.**

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**NOMINATION FORM FOR OFFICE**

Nomination forms to be signed by two members of U3A Castlemaine and have the written consent of the nominee. Completed forms should reach the Secretary 7 days before the date of the Annual General Meeting.

We ..... and .....

Nominate .....

for the position of :

- |   |  |
|---|--|
| <input type="checkbox"/> President      | <input type="checkbox"/> Treasurer           |
| <input type="checkbox"/> Vice President | <input type="checkbox"/> Newsletter Editor   |
| <input type="checkbox"/> Secretary      | <input type="checkbox"/> Course Co-ordinator |
| <input type="checkbox"/> Committee      |  |

I accept the above nomination

..... Date .....

# Volunteer Register for Castlemaine U3A

This vibrant organisation relies entirely on member participation.

We ask you to contribute to at least ONE or more of the areas outlined below.

**There will always be someone to show you the ropes or to work with you.**

Please make your selection at the time of enrolment. If you decide to change or add to your contribution, contact the Membership Officer (Office tel no. 5472 2249) to discuss the change.

**Please tick your choice/choices.**

## Join a working group

Working groups are set up by your Committee to assist with essential tasks.

By ticking a particular box you may be asked to assist with some of the tasks listed.

**Communication Working Group**  
Newsletter production, website content, advertising & promotion  
Liaison with local community organisations

**Finance**  
Fund raising activities, grant applications, budget, revenue & expenditure tasks.

**Governance**  
Review manuals, policies and Members' Handbook

**Member Services**  
Coffee morning welcome & attendance book, transport assistance & member support.

**Programs & Prospectus**  
Prospectus development & production, timetabling class, venue usage & collation of class statistics

**Special Events**  
Coffee morning speakers, special events, outings & activities, inservice days.....

## Courses

Be a class leader (either one-off, short term or longer).

For some courses you need only act as convenor with others supplying expertise.

All courses must be discussed with and approved by, the Course Coordinator.

Offer your home as a classroom  
**Note:-** you must have Public Liability Insurance.

**U3A Office**  
We would like to open the office every weekday. There are numerous jobs from answering the phone, filing, typing, photocopying, to being a friendly ambassador  
Volunteers generally help just once a month.

**Coffee Morning**  
To help those members who look after

- Trading table
- Cake baking for raffle
- Set up & put away chairs & tables
- Supply milk, coffee, tea etc.

**Handy wo/man**  
Help with little repairs & maintenance of office & equipment.

**Other**  
If there is a task or a service that you think you could perform that is not listed, please describe it below.

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